

GUIDELINES FOR LEAVE OUTSIDE THE SCHOOL HOLIDAYS

Leave of absence – Holiday*

A request for holiday leave based on Article 13a of the Compulsory Education Act 1969 must be submitted to the school director at least 8 weeks in advance.

Holiday leave can only be granted:

- If, due to the specific nature of the profession of one of the parents, it is only possible to take a holiday outside the official school holidays.
- A statement from the employer must be submitted showing that leave during the official school holidays is not possible.

Leave may only be granted for the above reason and:

- May be granted once per school year.
- May not exceed 10 school days.
- May not take place during the first two weeks of the school year.

Written proof must be submitted with the leave request.

Regarding the term “specific nature of the profession,” this generally concerns seasonal work or work in industries with peak periods, making it practically impossible for the family to take a holiday during regular holiday periods. It must be reasonably foreseeable (and/or demonstrated) that taking leave during the school holidays will lead to insurmountable business-economic problems. The mere fact that a large share of annual revenue is earned during school holidays is not sufficient.

The specific nature of the profession must be demonstrated by a certified (non-preprinted) statement from the employer or, if the parent/guardian is self-employed, by a written declaration.

Once additional holiday leave has been granted for a short period, NO further leave for the purpose of vacation may be requested that school year.

Extra leave of absence will not be granted for the following reasons:

- Family visits abroad.
- Cheap tickets in the low season.
- Tickets already purchased because none were available during the school holiday period.
- Holiday spread.
- Leave of absence for one child because other children in the family are already or still free.
- Early departure or late return due to traffic congestion.
- Traveling together/in convoy, for example through the Balkans.
- Anniversaries.
- Sabbatical.
- World trip/long-distance trip.

*See also the Policy Rule “specific nature of the profession” and “other compelling circumstances” as defined in the Compulsory Education Act 1969, available at www.wetten.nl.

Warning

The head of the school/institution is required to notify the compulsory education officer of any unauthorized absenteeism. Parents who keep their child(ren) home without permission may be issued an official report.

Objection Procedure

If you do not agree with this decision, you may file a motivated notice of objection within 6 weeks of the date of this decision, based on the General Administrative Law Act. For a request up to and including 10 days, the school director makes the decision.

If you disagree with the rejection, you may submit a motivated notice of objection to the school director. The director may hear the applicant, possibly accompanied by others.

If your objection is rejected, you may file an appeal within 6 weeks with:

President of the District Court

Administrative Law Division

P.O. Box 90125

5200 MA 's-Hertogenbosch